



**USAID**  
FROM THE AMERICAN PEOPLE  
JUSTICE FOR ALL ACTIVITY



АСОЦІАЦІЯ  
ПРАВНИКІВ  
УКРАЇНИ  
UKRAINIAN BAR  
ASSOCIATION

Draft

Professional standard  
**LEGAL ADVISOR**

(date of entry into the Register of Qualifications)

APPROVED

Developed by the All-Ukrainian public organization  
**"Ukrainian Bar Association" (UBA)**

---

(name of the developer, decision (may be formalized by a protocol), order, instruction  
approving the professional standard)

The professional standard was developed and approved on the basis of:

- conclusion of the subject of the audit (JRB of Employers/National Qualifications Agency) from \_\_\_\_\_ on compliance with the requirements of the Procedure for the Development, Enforcement and Revision of Professional Standards, approved by the Resolution of the Cabinet of Ministers of Ukraine No. 373 dated 31.05.2017

- conclusions of representative all-Ukrainian associations of trade unions at the industry level from \_\_\_\_\_ on the approval of the draft professional standard (in case the developers are not industry councils for the development of professional standards)

[WWW.UBA.UA](http://WWW.UBA.UA)

**I. Name of the professional standard.**

Legal Advisor

**II. General information about the professional standard.**

**1. The purpose of the profession.**

Providing legal support for all types of activities of any person, including an individual, a legal entity (its territorial or structural subdivision), a public authority (their regional bodies), a local government body (hereinafter referred to as the client) and legal expertise of the client's activities for compliance with the requirements of the law, standards of conduct and organizational and administrative documents, if any, etc.

**2. Name of the type(s) of economic activity, section, chapter, group, class of economic activity and their code according to the National Classifier of Ukraine [DK 009:2010](#) "Classification of Economic Activities".**

<b>Section. M</b>	Professional, scientific and technical activities	<b>Section. 69</b>	Activities in the areas of law and accounting	<b>Group. 69.1</b>	Activities in the field of law
				<b>Class. 69.10</b>	Activities in the field of law

**3. Name(s) of the profession(s) and code(s) of the subclass(es) (group) of the profession according to the National Classifier of Ukraine [DK 003:2010](#) "Classifier of Professions".**

2429 "Legal Advisor" (based on the results of changes being developed by the Ministry of Economy of Ukraine, it will be changed to 2429 "Legal Advisor (Legal Advisor)")

2429 "Advisor" (to be deleted based on the changes being developed by the Ministry of Economy of Ukraine)

2421.2 "Lawyer" (based on the results of the changes being developed by the Ministry of Economy of Ukraine, the code will be changed to 2429)

2421.2 "International Lawyer" (based on the changes being developed by the Ministry of Economy of Ukraine, the code will be changed to 2429)

**4. 4. Generalized name of the profession (if necessary).**

Legal Advisor

**5. Titles of typical positions (if applicable).**

Legal counsel

Lawyer

Leading legal counsel

Senior Legal Advisor

Legal Advisor

Junior Legal Advisor

etc.

**6. Professional qualification(s), its (their) level according to [the National Qualifications Framework](#).**

Legal counsel, 7th level of the NQF

**7. Name(s) of the document(s) confirming the professional qualification of the person.**

A first (bachelor's) or second (master's) degree in fields "081 Law", "293 International law"; or a higher education equivalent to it at the educational and qualification level of a specialist); or a higher legal education of the corresponding degree, obtained in foreign countries and recognised in Ukraine in accordance with the procedure established by law.

**III. Obtaining professional qualifications and professional development.**

**1. Obtaining a professional qualification (name of professional and/or partial professional qualification; entities authorized by law to award/confirm and recognize professional qualifications).**

Not assigned.

**2. Professional development:**

**1) with the award of the following professional qualification (name of the professional and/or partial professional qualification; entities authorized by law to award/confirm and recognize professional qualifications);**

The professional standard does not provide for it.

**2) without awarding the next professional qualification:**

The legal adviser shall improve (upgrade) his or her qualifications independently and/or if required by law.

**IV. Abbreviations and acronyms (if necessary)**

TF - labor functions

**V. Description of labor functions.**

1. Job functions, competencies, knowledge, skills, communication, responsibility and autonomy.

№	Labor functions	Labor actions
	TF - A. Providing legal advice and consultations.	Provide verbal and written advice on any areas of the client's business, including through information notes, memoranda, etc.
		To conduct educational activities on legal issues in order to increase the level of legal awareness of the client, its employees, if any, and other interested parties.
		Monitor legislation and court practice.
		Analyze draft legal acts for their impact on the client's activities and develop proposals for their

		improvement.
		Participate in the process of drafting legal acts and provide advice on such drafts.
		Analyze current regulations regarding their impact on the client's activities and develop proposals for their amendments, if necessary.
		To promote the development of the legal profession, in particular through the practical training of new generations of lawyers through mentoring, knowledge sharing, supervision of internships/practices of law students, etc.
	<b>TF - B.</b> Preparation of legal opinions.	Conduct legal due diligence of the client's activities and/or legal documents for compliance with the law, standards of conduct, organizational and administrative documents, if any, and formulate legal positions.
		Provide support in identifying and assessing legal risks of the client's activities and/or legal documents. Guided by the law and acting in the interests of the client, provide legal opinions aimed at avoiding or minimizing legal risks.
	<b>TF - V.</b> Development of legal documents and organization of contractual work.	Initiate, if necessary, and develop (jointly or independently) drafts of internal legal documents of the client, including developing templates of standard forms of agreements, contracts, additional agreements, etc.
		Conduct due diligence and legal review of drafts of internal legal documents of the client.
		Identify and develop legal documents for the organization of the client's activities.
		Provide expert support on issues arising from the conclusion, amendment and execution of contracts.
		Interact with other structural units of the client in support of contractual work.
	<b>TF - G.</b> Representation of interests.	Organize and ensure that the client conducts claims work, pre-trial and out-of-court dispute resolution.
		Provide legal support for judicial and/or alternative dispute resolution.
		To represent the client's interests in courts and at the stage of execution of a court decision in accordance

		with the procedure and in accordance with the requirements of the law.
		Draft procedural documents: applications, complaints, petitions, etc.
		To represent the client's interests before third parties, state authorities, local governments, law enforcement agencies and other public authorities.
		To represent the client's interests as an interested party in lawmaking activities by formulating proposals to existing regulations, developing new regulations, and communicating openly with government agencies.

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
<p><b>TF - A.</b> Providing legal advice and consultations.</p>	<p><b>A1.</b> Ability to provide verbal and written consulting support in any area of the client's activities, including through information references, memoranda, etc.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view</p>	<p><b>A1.1.</b> Select and analyze legislation.</p> <p><b>A1.2.</b> Select and analyze case law and recommendations of state authorities on the application of legal norms.</p> <p><b>A1.3.</b> Formulate legal opinions on the application of legal norms to relevant legal relations.</p> <p><b>A1.4.</b> To carry out assessment of legal risks of options for action the client and provide justified recommendations for reduction of risks in acquisition, modification and the exercise of rights and obligations.</p> <p><b>A1.5.</b> Provide verbal or written advisory support on the client's request,</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p>	<p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p> <p><b>A1.8.</b> Use a personal computer, work with general and special purpose software.</p>	<p>in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p>including through information references, memoranda, etc.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
	<p><b>A2.</b> Ability to conduct educational activities on legal issues in order to increase the level of legal awareness of the client, its employees, if any, and other interested parties.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and</p>	<p><b>A1.1.</b> Select and analyze legislation.</p> <p><b>A1.2.</b> Select and analyze case law and recommendations of state authorities on the application of legal norms.</p> <p><b>A2.1.</b> Summarize changes in legislation.</p> <p><b>A2.2.</b> Conduct written information communications.</p> <p><b>A2.3.</b> Conduct seminars/webinars on legal issues in person or remotely in the form of presentations, reports, discussions, Q&amp;A, etc.</p>



Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		A1.5. Awareness of the client's industry.	A2.1. Public speaking skills. A2.1. Skills in using IT technologies to visualize legal information.	in a polite manner. A1.5. Achieve communication objectives. A1.6. Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.	
	A3. Ability to monitor legislation and court practice.	A1.1. Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law. A1.2. Knowledge of the principles and doctrines of public and private international law, as well as the content of major	A1.1. Logical, critical, analytical and synthetic thinking. A1.2. Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions. A3.1. Skills in using IT and Internet technologies to monitor legislation and court practice.	A3.1. Clearly communicate the results of monitoring of legislation and court practice.	A1.1. Select and analyze legislation. A1.2. Select and analyze case law and recommendations of state authorities on the application of legal norms. A3.1. Documentation monitoring results legislation and of judicial practice in appropriate information reference or in another convenient form in agreement with the

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p>			<p>by the client.</p>
	<p><b>A4.</b> Ability to analyze draft legal acts for their impact on the client's activities and develop proposals for their improvement.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills</p>	<p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>A4.1</b> Select and analyze legislation relevant to the relevant draft legal act and proposed changes.</p> <p><b>A4.2.</b> Assess legal risks for the client in the event of adoption/non-adoption of a draft legal act.</p> <p><b>A4.3.</b> Develop and submit proposals for amending/improving existing regulations and proposed draft regulations.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>A4.2.</b> Knowledge of the basics of legislative and rulemaking procedures.</p>	<p>legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>		
	<p><b>A5.</b> Ability to participate in the process of drafting legal acts and provide advice on such drafts.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance</p>	<p><b>A5.1.</b> Select and analyze legislation related to amendments to the relevant regulatory act/development of a new regulatory act.</p> <p><b>A4.2.</b> Assess legal risks for the client in case of adoption/non-adoption of a draft legal act.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A4.2.</b> Knowledge of the basics of legislative and rulemaking procedures.</p>	<p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and</p>	<p>client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>A5.2.</b> Develop proposals to improve existing regulations and proposed draft regulations.</p> <p><b>A5.3.</b> Provide verbal or written advice on draft legal acts and their enforcement in accordance with the client's interests, including through information references, comparative tables, etc.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			clearly state the essence of the legal issue).		
	<p><b>A6.</b> Ability to analyze current regulations regarding their impact on the client's activities and develop proposals for their changes, if necessary.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Searching for non-standard solutions (questioning standard approaches, searching for alternatives and responding to challenges with</p>	<p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>A6.1.</b> Select and analyze the relevant legal act and legislation related to the relevant legal act.</p> <p><b>A6.2.</b> Develop recommendations and algorithms for client compliance with applicable laws and regulations.</p> <p><b>A6.3.</b> Assess legal risks for the client in case of non-compliance with the requirements of regulatory acts or individual acts.</p> <p><b>A6.4.</b> Apply to government agencies for clarifications and recommendations on the enforcement of certain provisions of legal acts.</p> <p><b>A5.2.</b> Develop proposals to improve existing</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>A4.2.</b> Knowledge of the basics of legislative and rulemaking procedures.</p>	<p>innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>		<p>regulations and proposed draft regulations.</p>
	<p><b>A7.</b> Ability to contribute to the development of the legal profession, in particular through the practical training of new generations of lawyers through mentoring, knowledge sharing, supervision of internships/practices of law students, etc.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client</p>	<p><b>A7.1.</b> To carry out practical training of young colleagues- lawyers through mentoring, transfer of experience, etc.</p> <p><b>A7.2.</b> Supervise the internship/practice of law students.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A7.1.</b> Knowledge of regulations governing the organization and conduct of student internships.</p> <p><b>A7.2.</b> Knowledge of the basics andragogy and of psychology.</p>	<p><b>A1.3.</b> Searching for non-standard solutions (questioning standard approaches, searching for alternatives, and responding to challenges with innovative non-standard solutions).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.8.</b> Use a personal computer, work with general and special purpose software.</p> <p><b>A7.1.</b> Ability to present legal knowledge and explain law enforcement issues in a</p>	<p>informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>A7.3.</b> Organize and carry out planning of internships and practice.</p> <p><b>A7.4.</b> Supervise the performance of practical tasks by law students.</p> <p><b>A7.5.</b> Fill in and sign the relevant documents in the part that is assigned to such filling in by the supervisor of the internship/training.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			<p>clear and understandable manner.</p> <p><b>A7.2.</b> Organizational planning skills and conducting internships/practices, controlling fulfillment practical tasks students-lawyers.</p>		
<b>TF - B. Preparation of legal opinions.</b>	<b>B1.</b> Ability to conduct legal due diligence of the client's activities and/or its legal documents for compliance with the requirements of the law, standards of conduct and organizational and administrative documents, if any, etc.	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate</p>	<p><b>B1.1.</b> Select and analyze legislation relevant to the client's request.</p> <p><b>B1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p> <p><b>A1.3.</b> Formulate legal opinions on the</p>



Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>B1.1.</b> Knowledge of the basics of office work and document management.</p>	<p>risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges</p>	<p>ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p>application of legal norms to relevant legal relations.</p> <p><b>B1.4.</b> Assess the legal risks of the client's options and certain versions of legal documents.</p> <p><b>B1.5.</b> Perform legal due diligence of the client's legal documents for compliance with the requirements of the law, standards of conduct and organizational and administrative documents, if any, etc.</p> <p><b>B1.6.</b> Provide comments and recommendations on elimination of violations of regulations, standards of conduct and organizational and administrative documents, if any, in the analyzed legal documents of the client.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			<p>to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p> <p><b>A1.8.</b> Use a personal computer, work with general and special purpose software.</p>		
	<p><b>B2.</b> Ability to provide support in identifying legal risks of the client's activities and/or its legal documents and their assessment. Guided by the rules of law and acting within them and in the interests of the client, provide legal opinions aimed at avoiding or minimizing legal risks.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p>	<p><b>B1.1.</b> Select and analyze legislation relevant to the client's request.</p> <p><b>B1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p>	<p>and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>	<p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>B1.4.</b> Assess the legal risks of client's options and certain versions of legal documents.</p> <p><b>B2.1.</b> Provide legal opinions aimed at avoiding or minimizing for the client the identified legal risks of the client's activities and/or legal documents.</p> <p><b>B2.2.</b> Assess legal risks in terms of the degree of their impact on the client's activities, the likelihood of their occurrence, and the consequences they create.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			A1.8. Use a personal computer, work with general and special purpose software.		
<b>TF - V. Development of legal documents and organization of contractual work.</b>	<b>B1.</b> Ability to initiate and develop (jointly or independently) drafts of internal documents of a legal nature of the client, including the development of templates of standard forms of agreements, contracts, additional agreements, etc.	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p>	<p><b>B1.1.</b> Select and analyze legislation related to the relevant issue.</p> <p><b>B1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p> <p><b>B1.6.</b> Provide comments and recommendations on elimination of violations of regulations, standards of conduct and organizational and administrative documents, if any, in the analyzed legal documents of the client</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>B1.1.</b> Knowledge of the basics of office work and document management.</p>	<p>challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>	<p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>B1.2.</b> Develop drafts of relevant documents, standard forms, and templates.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			<b>A1.8.</b> Use a personal computer, work with general and special purpose software.		
	<b>B2.</b> Ability to review and conduct legal expertise of drafts of internal legal documents of a client.	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the</p>	<p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>B2.1.</b> Analyze the relevant internal legal document and select regulations related to the relevant internal legal document.</p> <p><b>B2.2.</b> Develop recommendations and algorithms for compliance of internal legal documents of the client with applicable regulations.</p> <p><b>A6.3.</b> Assess legal risks for the client in case of non-compliance with the requirements of regulatory acts or individual acts.</p> <p><b>A6.4.</b> Apply to government agencies for recommendations on the</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>B1.1.</b> Knowledge of the basics of office work and document management.</p>	<p>clearly state the essence of the legal issue).</p> <p><b>A1.8.</b> Use a personal computer, work with general and special purpose software.</p>		<p>enforcement of certain provisions of legal acts.</p>
	<p><b>B3.</b> Ability to identify and develop legal documents for the organization of the client's activities.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>B3.1.</b> Analyze the relevant legal document on the organization of the client's activities and select regulations related to the relevant internal legal document.</p> <p><b>B3.2.</b> Develop legal documents for the organization of the client's activities in accordance with applicable laws and regulations.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>B1.1.</b> Knowledge of the basics of office work and document management.</p>	<p>risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p> <p><b>A1.8.</b> Use a personal computer, work with</p>		



Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			general and special purpose software.		
	<b>B4.</b> Ability to provide expert support for issues arising from the conclusion, amendment and execution of contracts.	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law, case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express</p>	<p><b>A1.3.</b> Formulate legal opinions on the application of legal norms to relevant contractual relations</p> <p><b>A1.4.</b> Assess the legal risks of the client's options and provide reasonable recommendations for mitigating risks when entering into, amending and executing transactions.</p> <p><b>B.1.1.</b> Provide oral or written consulting support to the client.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p>	<p>non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>	<p>professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	
	<p><b>B5.</b> Ability to interact with other structural units of the client in support of contractual work.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.4.</b> Search</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client</p>	<p><b>B5.1.</b> Provide consulting support to client departments and services in support of contractual work.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p>	<p>non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p>	<p>informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			A1.7. Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).		
<b>TF - G. Representati on of interests.</b>	<b>Γ1.</b> Ability to organize and ensure that the client conducts claims work, pre-trial and out-of-court dispute resolution.	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law; criminal law.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches,</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the</p>	<p><b>Γ1.1.</b> Select and analyze legislation relevant to the dispute.</p> <p><b>Β1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p> <p><b>Γ1.2.</b> Provide oral or written advice on dispute resolution, including on procedural issues.</p> <p><b>Γ1.3.</b> Perform legal expertise of legal documents related to disputed relations.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p>	<p>look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and</p>	<p>interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>B1.3.</b> Formulate legal opinions on the application of legal norms to relevant legal relations.</p> <p><b>F1.4.</b> Assess the legal risks of the client's options, including procedural ones, in resolving the dispute</p> <p><b>F1.5.</b> Provide recommendations on the algorithm of the client's actions to resolve the dispute, provide reasonable recommendations on risk mitigation or optimal ways to resolve risky situations arising in the course of the client's activities and to prevent the occurrence of these situations in the future.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			clearly state the essence of the legal issue).		
	<b>Γ2.</b> Ability to provide legal support for judicial and/or alternative dispute resolution.	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law, civil procedural law and commercial procedural law, administrative procedure.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express</p>	<p><b>Γ1.1.</b> Select and analyze legislation relevant to the dispute.</p> <p><b>Β1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p> <p><b>Γ1.2.</b> Provide oral or written advice on dispute resolution, including on procedural issues.</p> <p><b>Γ1.3.</b> Perform legal expertise of legal documents related to disputed relations.</p> <p><b>Β1.3.</b> Formulate legal opinions on the application of legal norms to relevant legal relations.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>D1.2.</b> Knowledge of legal opinions of the Supreme Court.</p>	<p>non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p> <p><b>A1.8.</b> Use a personal computer, work with</p>	<p>professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p><b>A1.4.</b> Assess the legal risks of the client's options and provide reasonable recommendations for mitigating risks when entering into, amending and executing transactions.</p> <p><b>F1.5.</b> Provide recommendations on the algorithm of the client's actions to resolve the dispute, provide reasonable recommendations on risk mitigation or optimal ways to resolve risky situations arising in the course of the client's activities and to prevent the occurrence of these situations in the future.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			general and special purpose software.		
	<p><b>Г.3.</b> Ability to represent the client's interests in courts and at the stage of execution of a court decision in accordance with the procedure and in accordance with the requirements of the law</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law, civil procedural law and commercial procedural law, administrative procedure.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges innovative</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express</p>	<p><b>Б1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p> <p><b>Г1.2.</b> Provide oral or written advice on dispute resolution, including on procedural issues.</p> <p><b>Г1.3.</b> Perform legal expertise of legal documents related to disputed relations.</p> <p><b>Б1.3.</b> Formulate legal opinions on the application of legal norms to relevant legal relations.</p> <p><b>A1.4.</b> Assess the legal risks of the client's options and provide</p>



Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>D1.2.</b> Knowledge of legal opinions of the Supreme Court.</p>	<p>non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p> <p><b>A1.8.</b> Use a personal computer, work with</p>	<p>professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p>reasonable recommendations for mitigating risks when entering into, amending and executing transactions.</p> <p><b>F1.5.</b> Provide recommendations on the algorithm of the client's actions to resolve the dispute, provide reasonable recommendations on risk mitigation or optimal ways to resolve risky situations arising in the course of the client's activities and to prevent the occurrence of these situations in the future.</p> <p><b>F3.1.</b> Independently represent in courts and enforcement authorities.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			<p>general and special purpose software.</p> <p><b>A2.1.</b> Public speaking skills.</p>		
	<p><b>Г.4.</b> Ability to draw up procedural documents: applications, complaints, petitions, etc.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law, civil procedural law and commercial procedural law, administrative procedure.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual trust in the interpersonal</p>	<p><b>Г1.1.</b> Select and analyze legislation relevant to the dispute.</p> <p><b>Б1.2.</b> Select and analyze case law and recommendations of state authorities on the application of legal norms.</p> <p><b>G4.1</b> Develop draft procedural documents</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>D1.2.</b> Knowledge of legal opinions of the Supreme Court.</p>	<p>and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Legal argumentation skills (summarize the essence of a legal issue in a</p>	<p>communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			<p>concise and structured manner).</p> <p><b>A1.8.</b> Use a personal computer, work with general and special purpose software.</p>		
	<p><b>Г5.</b> Ability to represent the client's interests before third parties, state authorities, local governments, law enforcement agencies and other public authorities.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law, civil procedural law and commercial procedural law, administrative procedure.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual</p>	<p><b>Б1.2.</b> Select and analyze court practice and recommendations of state authorities on the application of legal norms in the relevant situation and/or in the provisions of the client's legal documents.</p> <p><b>Г1.2.</b> Provide verbal or written advice on relevant legal relationships and authorities.</p> <p><b>Г1.3.</b> Perform legal expertise of legal documents related to disputed relations.</p> <p><b>Б1.3.</b> Formulate legal opinions on the</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p>	<p>traditional approaches, look for alternatives and answers to challenges innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and</p>	<p>trust in the interpersonal communication.</p> <p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	<p>application of legal norms to relevant legal relations.</p> <p><b>Γ5.1.</b> Assess the legal risks of the client's options when interacting with third parties and public authorities and local governments.</p> <p><b>Γ5.2.</b> Provide recommendations on the algorithm of client's actions when interacting with third parties and public authorities, local governments.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			structured and clearly state the essence of the legal issue).		
	<p><b>Γ6.</b> Ability to represent the client's interests as an interested party in lawmaking activities by formulating proposals to existing regulations, developing new regulations, and communicating openly with government agencies on them.</p>	<p><b>A1.1.</b> Knowledge of the principles, foundations, branches of law, legal institutions and national substantive and procedural legislation, at least: constitutional and administrative law; civil and commercial law; labor law; financial and tax law, civil procedural law and commercial procedural law, administrative procedure.</p> <p><b>A1.2.</b> Knowledge of the principles and doctrines of public and private international law, as well as the content of major international legal institutions.</p> <p><b>A1.3.</b> Knowledge of the fundamentals of European Union law and</p>	<p><b>A1.1.</b> Logical, critical, analytical and synthetic thinking.</p> <p><b>A1.2.</b> Ability to apply legal knowledge, explain legal norms, and analyze information to make effective decisions.</p> <p><b>A1.3.</b> Risk management (identifying, assessing and managing legal risks to achieve objectives).</p> <p><b>A1.4.</b> Search non-standard solutions (to question efficiency traditional approaches, look for alternatives and answers to challenges</p>	<p><b>A1.1.</b> Present information in a clear and accessible manner.</p> <p><b>A1.2.</b> Regularly communicate with by the client, in a timely manner to provide the necessary and sufficient information for acceptance client informed Solution.</p> <p><b>A1.3.</b> Demonstrate ability establish and sustain an atmosphere of mutual of trust in interpersonal communication.</p>	<p><b>Γ6.1.</b> Select and conduct a comparative analysis of existing regulations with the draft.</p> <p><b>Γ6.2.</b> Carry out legal expertise of draft regulations</p> <p><b>Γ6.3.</b> Perform legal risk assessment when adopting regulations for the client.</p> <p><b>Γ6.4.</b> Provide oral or written advice on draft regulations</p> <p><b>Γ6.5.</b> Provide recommendations and comments on amendments to the relevant NAA.</p>

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
		<p>the case law of the European Court of Human Rights.</p> <p><b>A1.4.</b> Awareness of the client's fundamental economic and business processes.</p> <p><b>A1.5.</b> Awareness of the client's industry.</p> <p><b>A4.2.</b> Knowledge of the basics of legislative and rulemaking procedures.</p>	<p>innovative non-standard solutions).</p> <p><b>A1.5.</b> Customer focus (identify and respond to current and future customer needs, provide high quality services to internal and external customers).</p> <p><b>A1.6.</b> Self-improvement (commitment to continuous professional and personal development, including readiness for professional challenges to improve personal and organizational effectiveness).</p> <p><b>A1.7.</b> Skills legal argumentation and writing (briefly and structured and clearly state the essence of the legal issue).</p>	<p><b>A1.4.</b> Express professional point of view in a calm and in a polite manner.</p> <p><b>A1.5.</b> Achieve communication objectives.</p> <p><b>A1.6.</b> Conduct effective written communication, adhere to the stylistic and grammatical rules of legal correspondence.</p>	

Labor functions	Competencies	Learning outcomes			
		Knowledge.	Skills and abilities	Communication	Responsibility and autonomy
			A2.1. Public speaking skills.		



2. For professional qualifications not lower than the fifth level of the [National Qualifications Framework](#), the digital competence(s) is/are indicated if there is an appropriate professional digital competence framework.

<b>Table of digital competencies</b>				
<b>Competencies</b>	<b>Knowledge.</b>	<b>Skills and abilities</b>	<b>Communication</b>	<b>Responsibility and autonomy</b>
<b>A1.</b> Ability to use digital equipment, system and application software (applications, including online), and the Internet to solve work problems.	<p><b>A1.1.</b> Types and functionality of mobile and computer devices.</p> <p><b>A1.2.</b> Professional digital applications.</p> <p><b>A1.3.</b> Use - the Internet.</p> <p><b>A1.4.</b> Types of professional software.</p>	<p><b>A1.1.</b> Identify and use computer and mobile devices to accomplish work tasks.</p> <p><b>A1.2.</b> Change application settings.</p> <p><b>A1.3.</b> Use online services.</p>	<b>A1.1.</b> Inform the management (responsible) about possible irregularities in work.	<b>A1.1.</b> Use digital equipment, system and application software (applications, including online), and the Internet with appropriate recommendations where required.
<b>B2.</b> Ability to select and store data, information, digital content.	<b>B2.1.</b> Ways to find, critically evaluate, and verify data, information, and digital content.	<b>B2.1.</b> Search, filter, and validate data.	<p><b>B2.1.</b> Inform the management (responsible) about possible irregularities in work.</p> <p><b>B2.2.</b> Report the results of data collection.</p>	<b>B2.1.</b> Independently search, filter, and verify data, information, and digital content and take responsibility for the information collected.
<b>C3.</b> Ability to interpret data, information and digital content.	<b>C3.1</b> Input and output data for comparison.	<b>C3.1</b> Analyze, interpret and evaluate data, information and digital content.	<b>C3.1.</b> Transfer the received data, information and digital content to the responsible persons.	<b>C3.1.</b> Independently interpret data, information, digital content obtained from application software and be responsible for the quality of interpretation.

<p><b>D4.</b> Ability to create and edit digital content in a variety of formats, as required.</p>	<p><b>D4.1</b> Advantages and limitations of each format for creating digital content.</p>	<p><b>D4.1</b> Use appropriate formats to create specific digital content.</p>	<p><b>D4.1</b> Inform those in charge of possible violations when working with digital content.</p> <p><b>D4.2.</b> Communicate the results of digital content creation.</p>	<p><b>D4.1</b> Apply different formats to create digital content independently or with guidance.</p>
<p><b>E5.</b> Ability to use digital technologies and tools for professional communication and collaboration.</p>	<p><b>E5.1.</b> Means of digital communication.</p> <p><b>E5.2.</b> Network etiquette.</p> <p><b>E5.3.</b> Fundamentals of copyright.</p>	<p><b>E5.1.</b> Use digital communication tools to disseminate and share data.</p>	<p><b>E5.1.</b> Inform management (those responsible):</p> <ul style="list-style-type: none"> <li>- on planned communications ;</li> <li>- about possible disruptions in the operation of digital communications .</li> </ul>	<p><b>E5.1.</b> Independently or with appropriate guidance (where appropriate), use digital communication tools for communications.</p>
<p><b>F6.</b> Ability to protect digital devices, digital content and digital identity.</p>	<p><b>F6.1.</b> Risks and threats in digital environments.</p> <p><b>F6.2.</b> Basic requirements for the protection of digital devices, media and content.</p> <p><b>F6.3.</b> Procedure in case of unauthorized interference.</p> <p><b>F6.4.</b> Privacy policies regarding the use of personal data.</p>	<p><b>F6.1.</b> Adhere to defined cyber hygiene, security and safety measures, including recognizing unlicensed applications.</p>	<p><b>F6.1.</b> Inform management (responsible):</p> <ul style="list-style-type: none"> <li>- regarding detected unauthorized interference;</li> <li>- about possible malfunctions of digital devices.</li> </ul>	<p><b>F6.1.</b> To be independently responsible for compliance with the defined requirements of cyber hygiene and cybersecurity when using digital devices.</p>

3. Labor actions, objects and means of labor (equipment, facilities, materials, tools) (if necessary).

Not required by the professional standard.

VI. Distribution of labor functions and competencies by professional qualifications (if necessary).

VII. Information on the development and approval of a professional standard.

1. Full name of the developer of the professional standard. **All-Ukrainian public organization "Ukrainian Bar Association" (UBA).**

2. Name and details of the document approving the professional standard.

3. Details of the conclusion of the auditor on compliance with the requirements of the Procedure for the development, implementation and revision of professional standards during the preparation of a draft professional standard.

4. Details of the conclusion of representative all-Ukrainian associations of trade unions at the industry level on the approval of the draft professional standard.

VIII. Date of entry of the professional standard into the Register of Professional Standards.

IX. Recommended date of revision of the professional standard.

---

*The draft professional standard "Legal Counsel" was prepared by the Ukrainian Bar Association within the framework of the grant project "Supporting the Reform of the Classifier of Professions, Developing Standards for the Legal Profession in Ukraine", which is supported by the American people through the United States Agency for International Development (USAID) under the Justice for All Program.*

*The views expressed in this project do not necessarily reflect the views of the United States Agency for International Development or the United States Government.*